Part-time Student Funding for Pathway Students
2017/18

Under 20 Credits—Fee Waiver Scheme:
To qualify for the HEFCW Fee Waiver Scheme as a new student:
• You must not have a Higher Education qualification and
• You must be claiming certain Department of Work and Pensions (DWP) benefits
• You must be studying no more than 20 credits in an academic year (September 2017 to June 2018).

The application form will be available from August 2017.

30 Credits or more—Part Time Tuition Fee Loan:
To qualify for the Part-Time Tuition Fee Loan as a Continuing and Professional Education (CPE) student:
• You must be registered on the Certificate Higher Education (Cert HE) and
• You must be studying 30 credits or more during the academic year and
• You must be working towards your first Higher Education qualification.
• If you have previous study on a part-time HE course, you cannot have more than 8 years funding in total.

The tuition fees charged for individual modules may vary. Please refer to the module details on our website or in our Choices magazine. If you are commencing a ‘Pathways’ course during 2017/18, the total tuition fees will be £1,350.

You will apply for your Tuition Fee loan through Student Finance Wales either online or on a PTL1 form.
Please go to www.studentfinancewales.co.uk to set up an account or you can download a form from the link below:

Application Form—How to Complete:
When you are completing the form it is very important that you put down the correct course details or your application will be rejected. For all courses in CPE you should put down the following:

Question 4.1 University or College Details: Cardiff University
Full Address: Continuing & Professional Education
Senghennydd Road
Cardiff , CF24 4AG

Question 4.1.2 Give the name of your course: Cert. Higher Education (SLC course 688484)

Question 4.2 Qualification you expect to gain: Cert HE

If you have any queries or need help to complete the application form please contact the Student Support Centre. You can send an email to studentsupportcentre@cardiff.ac.uk

The tuition fee loan will cover the full amount of fees that you are being charged.
60 credits or more – Course Grant and Grants for Dependents:

If you are doing more than 60 credits in an academic year you will also be eligible to apply for a Course Grant. The Course Grant is means-tested and your income will have to be below a certain threshold to qualify. You apply for the course grant on the PTL1 form following the link on the previous page.

If you qualify for the Part-Time Tuition Fee Loan and Course Grant and you have dependants you may also be eligible for Dependents Grants. This could include a Parents’ Learning Allowance, Adult Dependents Grant and/or Childcare Grant. Your entitlement will be based on the intensity of your part-time study. The Dependents Grants are also means-tested against household income.

To apply for the Grants for Dependents you need to complete a PTGFD form. You will find this by following the link below:

http://www.studentfinancewales.co.uk/media/196293/sfw_ptgfd_form_1718_en_d.pdf

Page 7 and 8 of the form need to be completed by the University. The Finance Team in Continuing & Professional Education, will be able to complete this for you. Please email learn-finance@cardiff.ac.uk if you need to arrange a member of staff to assist you with this.

Repayments of Student Loans:

You will potentially go into repayment of your Tuition Fee Loan in either;

- the April four years after the start of your course; or
- the April after you leave your course (whichever comes first)

You will only start repaying your student loan once you are earning over £21,000 a year. For more information about student loan repayments and details of the terms and conditions of your student loan, please refer to the following website:

http://www.studentloanrepayment.co.uk/portal/page?_pageid=93,3866794&_dad=portal&_schema=PORTAL

Disabled Students Allowances (DSA):

Disabled Student’s Allowances are available if you have a long term health condition, mental health condition or specific learning difficulty. DSA's are additional funding for students who otherwise may not have been able to attend a Higher Education Course. For more information and an application form, please follow the link:

http://www.studentfinancewales.co.uk/undergraduate-students/part-time-students/new-students/disabled-students-allowances.aspx#.WWTMpWeWyUk

If you require information about applying for a DSA, please contact Jill Baird - BairdJF1@cardiff.ac.uk

Tel: 029 20874844

E-mail: adviceandmoney@cardiff.ac.uk

Cathays Campus
50 Park Place
T: +44 (0) 2920 874528
E: adviceandmoney@cardiff.ac.uk

Heath Park Campus
Cardigan House
T: +44 (0) 2920 742070
E: adviceandmoney@cardiff.ac.uk